



**Lancaster County Tax Collection Bureau**  
**Board of Directors**  
**Meeting Agenda**  
**March 19, 2025 – 8:00 AM (Zoom)**  
**Zoom Meeting ID: 812 2359 3736**  
**PW: LCTCB**

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- I. CALL TO ORDER – Amanda Allison, Chairperson**
- II. ROLL CALL**
- III. PUBLIC COMMENT (Agenda Items Only – Please Submit to right\_to\_know\_officer@lctcb.org by 7:30AM on 3/19)**
- IV. PRESENTATION**
  - SEK, LLC – 2024 Financial Audit Report (Kevin Stouffer)
  - A. Approval of 2024 Financial Audit Report
- V. CONSENT AGENDA**
  - A. Approval of Minutes - Board of Directors – Quarterly 01/15/2025
  - B. Authorization to offer Real Estate Tax Collection Contract to SOLANCO School District:
    - 1. This would be the 8<sup>th</sup> District that the Bureau has brought on for RE Collection.
    - 2. Terms are consistent with the rates charged to the other districts, which have been revised over the past year.
  - C. Authorization to contract the 2024-2025 SOC Audit with Curran & Company LLC:
    - 1. SEK, LLC is no longer able to provide this audit service for us.
    - 2. Curran has been involved with the LCTCB SOC as a reviewer for the past 4 years.
    - 3. Curran’s proposal price of \$25,750 is consistent with the SEK LLC cost we have paid.
    - 4. Boyer and Ritter also provided a proposal for \$60,000 for the SOC Audit.
  - D. Authorization open new investment accounts with Univest:
    - 1. Univest is offering their fee free Money Market account at a fixed % of the Fed Rate, currently 4.59% on balances of up to 25M. Slightly better than we can get with our current PLGIT Prime accounts.
    - 2. Due to the funds limitation we plan to transfer our Operational Savings to Univest, but Agency Savings may remain with PLGIT unless Univest is able to waive the 25M maximum on the higher interest rate.

**VI. INFORMATION ITEMS**

A. Annual Statement of Financial Interest Form

**VII. NEXT MEETINGS**

A. Board of Directors – September 17, 2025 at 8:00 AM (SOC Audit Review)

B. Management Committee – May 1, 2025 at 8:00 AM

**VIII. PUBLIC COMMENT**

**IX. ADJOURNMENT**

**X. EXECUTIVE SESSION (If Necessary)**